



Sole Proprietorship

- Fictitious Business Name Statement filed with the County Clerk (if applicable)



Partnership (General and Limited)

- Partnership Agreement
- Certificate of Limited Partnership filed with the CA Secretary of State (only required for Limited Partnerships)
- Application to Register a Limited Liability Partnership filed with the CA Secretary of State (only required for Limited Liability Partnerships)
- Fictitious Business Name Statement filed with the County Clerk (if applicable)



Limited Liability Company

- Operating Agreement
- Articles of Organization filed with the CA Secretary of State
- Statement of Information filed with the CA Secretary of State (within the last 24 months)
- Fictitious Business Name Statement filed with the County Clerk (if applicable)



S and C Corporations

- Articles of Incorporation filed with the CA Secretary of State
- Statement of Information filed with the CA Secretary of State (within the last 12 months)
- Fictitious Business Name Statement filed with the County Clerk (if applicable)



Nonprofit Corporation/Organization

- Articles of Incorporation filed with the CA Secretary of State
- 501(c)(3) exemption determination letter from IRS (required for Community Dividends® Accounts)
- Statement of Information filed with the CA Secretary of State (within the last 24 months)
- Letter from Nonprofit with stated Fictitious Business Name (if applicable)



Unincorporated Association/Organization

- Charter, bylaws or other rules for the organization
- 501(c)(3) exemption determination letter from IRS (required for Community Dividends® Accounts)
- Fictitious Business Name Statement filed with the County Clerk (if applicable)
- Minutes signed by two or more officers of the organization, authorizing designated individuals to open an account with Montecito Bank & Trust



Required Identification Documentation for Business Signers

(depending on residency status)

All forms of ID presented must be valid.

- United States Citizen
 - State ID, State Driver's License, U.S. Military ID or U.S. Passport
- Permanent Resident Alien
 - State ID, State Driver's License or Passport **and**
 - Alien Registration Card
- Non-Resident Alien or Resident Alien for Tax Purposes due to IRS Substantial Presence Test
 - Passport or Mexican consulate-issued identification (matricula consular) **and**
 - U.S. Issued: State ID, State Driver's License, Visa, Credit Card, Employer ID Card, College Photo ID Card or Utility Bill



Required Identification Documentation for all Beneficial Owners

(depending on residency status)

All forms of ID presented must be valid.

- United States Citizen
 - State ID, State Driver's License, U.S. Military ID or U.S. Passport
- Permanent Resident Alien
 - State ID, State Driver's License or Passport **and**
 - Alien Registration Card
- Non-Resident Alien or Resident Alien for Tax Purposes due to IRS Substantial Presence Test
 - Passport or Mexican consulate-issued identification (matricula consular)