



Sole Proprietorship

- Fictitious Business Name Statement (if applicable; filed with County Clerk)



Partnership (General and Limited)

- Partnership Agreement
- Certificate of Limited Partnership (only required for Limited Partnerships and filed with the state of CA)
- Certificate of Limited Liability Partnership (only required for Limited Liability Partnerships and filed with the state of CA)
- Fictitious Business Name Statement (if applicable; filed with County Clerk)



Limited Liability Company

- Operating Agreement
- Articles of Organization (filed with the state of CA)
- Copy of the Statement of Information filed with the Secretary of State of CA (within the last 24 months)
- Fictitious Business Name Statement (if applicable; filed with County Clerk)



S and C Corporations

- Articles of Incorporation (filed with the state of CA)
- Copy of the Statement of Information filed with the Secretary of State of CA (within the last 12 months)
- Fictitious Business Name Statement (if applicable; filed with County Clerk)



Nonprofit Corporation/Organization

- Articles of Incorporation (filed with the state of CA)
- Copy of 501(c)(3) exemption determination letter from IRS (required for Community Dividends® Accounts)
- Copy of the Statement of Information filed with the Secretary of State of CA (within the last 24 months)
- Fictitious Business Name Statement (if applicable; filed with County Clerk)



Unincorporated Association/Organization

- Charter, bylaws or other rules for the organization
- Copy of 501(c)(3) exemption determination letter from IRS (required for Community Dividends® Accounts)
- Fictitious Business Name Statement (if applicable; filed with County Clerk)



Required Identification Documentation for Business Signers

(depending on residency status)

- United States Citizen
 - State ID, State Driver's License, Valid U.S. Military ID or U.S. Passport
- Permanent Resident Alien
 - State ID, State Driver's License or Passport **and**
 - Alien Registration Card
- Non-Resident Alien
 - Passport **and**
 - State ID, State Driver's License, US Issued Visa, Credit Card, Employer ID Card, College photo ID card or Utility Bill



Required Identification Documentation for all Beneficial Owners

(depending on residency status)

Each natural person that owns 25% or more of the shares of a business **and** one individual with significant responsibility for managing the business.

- United States Citizen
 - State ID, State Driver's License, Valid U.S. Military ID, Passport
 - Social Security Number
- Permanent Resident Alien
 - State ID, State Driver's License, Passport or Alien Registration
 - Social Security Number
- Non-Resident Alien
 - Passport & Country of Issuance, or similar identification